MESSAGE FROM THE PRESIDENT …

Hope everyone is enjoying summer and all it has to offer! If only summer could last a couple more months – we just begin to enjoy the three months of ideal weather and then it’s over! We certainly need to make the most of it and enjoy summer while it lasts! You have to love living in Michigan – because where else can you really experience all 4 Seasons? As well, Michigan is a great place to live, work, and play. There are many activities taking place across the state. I hope everyone has an opportunity to get out and experience our beautiful State of Michigan.

I have been busy getting things lined up for the future meetings to be held in the coming months once the summer has passed. We will have a few new features this year. One will be a Suggestion Box. This box will be available at all the CLE After Hours Meetings; I hope you will use this Suggestion Box to submit ideas concerning future speakers you are interested in, fund-raising ideas and any other items regarding chapter events, education or business.

Secondly, I propose to have all current members and new members complete a biographical information sheet that will help me, as your President, learn more about each member. You will find this document attached to the Motown Monitor. It is titled “NALS OF DETROIT Member Biographical Profile” (3-page document). I will also have this form available at all meetings.

(President’s Message - Continued on Page 2)

http://www.dialateacher.com

HAPPY INDEPENDENCE DAY!

On July 4, 1776, we declared our Independence from England. That day saw the beginning of a journey that’s brought us through struggles and adversity to become the proud and strong nation we are today. On the Fourth of July we remember who we are, where we’ve come from and what we’ve accomplished as a people.

Did You Know???

The first American Independence Day celebration was not on the Fourth of July, but the Eighth of July, 1776.

On the Fourth, the Continental Congress signed the Declaration of Independence telling the world that “these United Colonies are, and of right ought to be, free and independent states.”

Four days later in Philadelphia there was a parade with cannons and the ringing of the Liberty Bell. The next year Philadelphia celebrated again, this time on July fourth with a parade, guns, bells and fireworks. By the end of the Revolutionary War, soldiers returning home carried the idea of the celebration with them. Since then Independence Day is celebrated each Fourth of July throughout the United States with fireworks, games and patriotic displays.

JULY BIRTHDAYS

July 6 Ann Brighton, PLS
July 9 Noemi Alvarez
Best Wishes Sisters-in-Law

August CLE After Hours Legal Education Seminar

The next CLE After Hours Session will be held at 6:00 p.m.on Monday, September 11, 2006 at the offices of Barris, Sott Denn & Driker. Our guest speaker will be Lori T. Williams, Esq. Please plan to attend. The Detroit Legal News photo shoot will begin at 5:45 p.m.
Welcome New Members

NALS of Detroit extends a warm welcome to our newest members:

Carol Havis  
Judi Putnam  
Carolyn Rico

Below are as few details of each of our new members.

Carol Havis
I have been with Warner Norcross & Judd LLP ("WNJ") since September, 1999. I am Legal Assistant to the Partner in Charge of the Metro Detroit office, an Associate and Paralegal.

My experience with the firm is Commercial Litigation, Corporate and some Real Estate. Prior to joining WNJ I worked at several medical malpractice firms. Previous to that I worked for the Senior Vice President, General Counsel for a mortgage company in San Diego, CA and for the Senior Vice President, General Counsel of Waste Management Co. in Michigan.

I am married and have two children and live in Farmington Hills, MI.

Judi Putnam
I have three grown children. A son in Texas, one daughter in New York and another in Dearborn. I have a Golden Retriever who pretty much controls my life at the moment and a first grandchild (boy) on the way. He is due on the 11th of July.

Carolyn Rico
Carolyn Rico is an account executive with Robert Half Legal and is responsible for recruiting and interviewing candidates and speaking to companies about career and workplace issues and trends.

She joined Robert Half Legal in February 2006. Prior to joining Robert Half Legal, Carolyn worked as a law clerk in the areas of probate, estate planning, and elder law and has also service as a project attorney for a number of law firms.

Carolyn holds a Juris Doctor from The University of Detroit Mercy School of Law and is familiar with the staffing skills and positions currently in demand.

In joining NALS, she hopes to expand her knowledge of the legal industry and stay current on emerging issues and trends. Carolyn is actively involved in philanthropic initiatives and hopes to assist NALS with fundraising programs geared toward the Metro-Detroit Legal Community.

50TH Anniversary Committee Chairs Needed

Timing is everything

Lead time is critical. Virtually everyone with whom we have consulted with about their anniversary or event experiences indicate that they wish they’d had more time or started earlier in their planning. A celebration is often more beneficial with more people involved in its conception. This way, there’s more opportunity to generate ideas and develop a synergy that can tie seemingly unrelated things together to make a spectacular event. We need volunteers to help with planning our 50th Anniversary Celebration in December. If you are interested in helping plan this momentous occasion. Please email Sherry Oke at soke@dickinson-wright.com.

Mary Tortomose
2006-07 NALS of Detroit President
Special recognition goes to NALS of Detroit President, Mary E. Tortomose who was honored by her Firm Barris, Sott, Denn, & Driker as she marks a milestone anniversary of 20 years of service. To celebrate this milestone, event, MARY was presented with an 18 karat Gold Diamond Tennis bracelet as a token of appreciation for her dedication and loyalty as a legal professional. Please join us as we extend our sincere congratulations to our Sister-in-law for a job well done. We wish you every success in your future endeavors as you continue to maximize your potential!!!!

**Formula of Attributes for reaching success**

What is success?

Setting Goals—but not in concrete;

Staying Focused—but turning aside to help someone;

Following a plan—but remaining flexible;

Moving Ahead— but not too fast to smell the flowers;

Climbing the Ladder—but not stepping on toes;

Fighting to the finish—but choosing your battles;

Taking a Bow—but applauding those who had a part in your success.

As a token of appreciation Mary was presented with an 18 Karat Gold Tennis Bracelet -- Talk about !!! B – L – I – N – G B – L – I – N – G !!!!
For Whom the Wedding Bells Toll
May 27, 2006

Submitted by
Mrs. Cindy Taylor

Best Wishes and Congratulations to our Sister-in-Law and Corporate Secretary Cindy Taylor who was married on Saturday, May 27, 2006.

Cindy has unselfishly shared with us her story of how she and her new husband found one another.

We met in an online yahoo email group, set up as an informal discussion forum where the elders and members of our church can discuss theology and other topics of interest.

It is required by the group moderators that each group member sending emails to the group sign each email with full name, church membership and any office held, and location (city and state). I joined that particular discussion group while looking for a good church to join, and I stated my interest in one of my opening emails to the group, to which John replied with the location of a church he thought I might be interested in.

We became good email friends, seeing each other on occasion when he would come to my (then new) church (the one he recommended) for Sunday evening worship, with not a single thought about ever being more than "church friends". This started in January of 2005.

In November of 2005, I was taken to the hospital for a medical emergency. I phoned a few friends to let them know I was admitted to the hospital, John being one of those friends. He came to visit me that day, since he was in the area.

In December, then, I emailed him to let him know I had a gift for him (token of my appreciation for his friendship). I gave it to him, and this was followed by two friendly hugs and an email from John indicating an interest that could spark something more than a friendship. I was both flattered and surprised, and after crying and praying all that night, I emailed him the next day suggesting that we get together and talk. He phoned me and made a dinner date for that evening! That was Tuesday, December 20, 2005, our first date, which began with a prayer, much talk, a walk in the mall holding hands, and ending with a prayer (note: NOT a kiss!).

After a 3-week courtship, I was hooked! On Monday, January 9, 2006, he asked me to marry him, and we were married on May 27.

Managing Critical Dates
Webinar Update

NALS of Detroit Receives "Two Thumbs Up" From Its Managing Critical Dates Webinar Attendees

NALS of Detroit received a “two thumbs up” rating from for the June lunch hour Webinars, entitled Managing Critical Dates. The majority of the evaluations returned indicated a very high interest in future Webinars. Suggested topics range from Word, PowerPoint and Excel basic introduction and refreshers.

Gary Walker was very impressed with our Association and has extended an offer to host the “Managing Critical Dates” Webinar for Chapters that would like to present this informative session to its members and/or colleagues. Since the June 14th seminar, Gary has set plans in motion to present to Chapters in Florida, Arizona, Washington State, New York, Virginia and Indiana.

CLE Certificates were emailed to attendees. If you did not receive yours and would like one, please email Mary Tortomose at:

mtortomose@bsdd.com
NEWS FROM
THE GULF COAST
After Katrina: Mending Mississippi

By JEFF HERRIN
Cox News Service
Tuesday, June 27, 2006

Jeff Herrin is the editor of the Rocky Mount Telegram (Rocky Mount, N.C.). This is the first in a series of columns he's writing about disaster relief efforts in Mississippi.

BILOXI, Miss. — Chung Nguyen’s house sits in the shadow of two casinos — his home a small testament to hard work and careful saving, bookended by the money and madness of craps tables and card games.

Nine months after Hurricane Katrina sent water lapping against the eaves of Chung’s roof, it’s hard to look in either direction of the Gulf Coast without seeing irony.

Chung, a Vietnamese immigrant, came to the United States six years ago, seeking good work and better fortune. A few blocks away, thousands of gamblers come to Biloxi each week. Never mind the work; they just want the fortune.

For every nickel Chung puts toward taking care of his mother and grandfather, who is nearly 100 years old, millions of dollars more are poured into the chips and drinks offered at the IP Hotel & Casino or the Isle of Capri, Biloxi’s first gaming resort.

Whatever you might think of gambling, don’t sell the casinos short. They’re pumping plenty of money into storm-shattered Mississippi. They’re still bringing in tourists by the busload. And they’re paying good money to people like Chung, who is a card dealer at one of the resorts.

“You come to my table first hour of my shift ... you win,” he says. “You come to my table last hour of my shift ... I win.”

To be 23 years old, Chung is a pretty interesting character in this block of broken houses and FEMA trailers near Interstate 110. Five of us from First Presbyterian Church in Rocky Mount are standing in his freshly painted kitchen — the Rev. Pete Brown, Tom Maude, John Turnage, Warren Gold and me. We’re here to help rebuild houses during a weeklong mission in Chung’s neighborhood.

Between funny stories of long nights in the casino, Chung shares a tale about a different kind of table — one he credits for saving his life on the night of Katrina’s fury.

When his single-story house began filling with water, Chung climbed on top of a table in his kitchen. As water began moving his furniture, Chung pushed the table under a ceiling hatch, then made his way into the attic, the highest point he could find inside his home.

There, he waited and hoped for six hours that the water wouldn’t fill his attic, as it did the rest of his house. Luckily for him, it didn’t. When the flood at last receded, Chung climbed down into a kitchen of mud and ruin, thankful to be alive.

The houses in Chung’s neighborhood are full of disasters and stories about those disasters. During our stay, we work on only a couple of houses — Chung’s and one owned by Betty Smith, who lives two blocks away. But it’s enough to give us a sobering idea of what the Gulf Coast has endured and is still enduring.

The damage we see is eerily similar to what Eastern North Carolina woke up to in September 1999, following Hurricane Floyd. But it’s on a gigantic scale.

Whole blocks of U.S. 90, which runs along the Bay of Biloxi, have been wiped away by wind and water. Skeletons of antebellum homes hang on here and there, spray-painted with warnings: “You loot, we shoot!”

A cemetery is littered with shattered gravestones and unearthed mausoleums. The entire side of a hotel has been ripped away, offering passers-by a curious, cross-section view of rooms and made beds, ready for tourists who probably won’t be arriving for a long while.

The work of five pairs of hands in two small houses in a region so decimated seems almost laughably insignificant. But Mrs. Smith thanks us for practically every nail — bent or straight — that we bang into the wall board we’re hanging in her home.

During a week of disaster-camp hamburgers and peanut butter sandwiches, Mrs. Smith is our godsend. For lunch one day, she lightly fries the best catfish I’ve ever tasted. For our send-off meal, she boils big, red shrimp, fresh from the Gulf.

None of this is expected of her — not by us or by the Presbyterian Church’s disaster assistance organization. But as Mrs. Smith reminds us every day of our trip: “You’ve got your work to do, and I’ve got mine.”

For Chung, Mrs. Smith and thousands of relief workers making their way into these homes, that’s going to be true for quite a while.

Weather wizards and TV people will watch the skies this summer, ready to jump all over the Next Big Hurricane, ready to tell us again how deadly nature can be, as if it’s a brand-new tale.

For residents of the Gulf Coast, the fury of the storm lies all over the broken trees and wrecked buildings in front of them. It’s not likely to disappear any time soon.

Sharing is Caring

If you would like to submit an article for publication, or share some interesting news or even a recipe, please email your information to: Mary E. Tortomose at: mtortomose@bsdd.com
Are you finally ready to make the commitment to CERTIFY? Would you like to participate in a formal study group to help prepare for taking and passing either the “ALS”, the “PLS” or “PP” Certification exams? If so, you will be pleased to hear that, the Certification Committee and new member Angela-Kennedy Wilson have teamed up to put together a comprehensive study group and CRAM session and are accepting names of those individuals interested in attending. Please email your days of preference (i.e., M-F) and the best time for you to attend to Ann Brighton, PLS (asb706@yahoo.com) or Verne Aiyela, PP, PLS (aiyela@millercanfield.com).

Keep Pace & Stay On The Case Join the NALS Online Community

A benefit of membership on the NALS website (www.nals.org) is the NALS Online Community. Some would call it a “Bulletin Board” or a “Forum.” It doesn’t matter what you call it, but it is easy to participate. Just click on the “NALS Online Community” logo and register. Then, you can monitor other postings without participating, or you can join in a discussion. The more topics that are presented and discussed, the more everyone will benefit. One of the best features of this “Online Community” is that you can participate when it is convenient for you, regardless of your time zone or whether or not you have access to the Internet just at work or at home. You can ask a question to a concern you have, help someone else with an issue they have, or just participate in a general discussion. As time goes on and more postings occur, this will become another outstanding benefit of NALS membership. Join us in the NALS Online Community soon!

EVA Update

EVA - "That Thing I Do" coming soon!
Move over everyone for the hottest diva house and techno music by EVA feat Technotrek and the greatest remixers on the planet Klubjumpers!

Track Listing:
1. That Thing You Do - Klubjumpers’ Radio Remix
2. That Thing You Do - Klubjumpers’ Club Remix (Attached to this message!)
3. That Thing You Do - Original
4. Intangible Dream - Klubjumpers’ Radio Remix
5. Intangible Dream - Klubjumpers’ Club Remix
6. Intangible Dream - Original

Recipe Corner
Submitted by Mary Tortomose

I am sharing my family’s secret cheesecake recipe. Although it is somewhat involved, I guarantee you will receive lots of compliments on this cheesecake!

Also, if you make it for a family function or outing, be sure to make it a day ahead so that it can set for a day or overnight in the refrigerator before it is served. The end result will be a firmer cheesecake. Enjoy! – Mary Tortomose, 2006-07 NALS of Detroit President

Cheesecake from Mom Tortomose

4 - 8 oz. Cream cheese
3 – Eggs
2 – Teasp. Vanilla
1 – cup Sugar

Beat together well and add to top of (pre-made) graham cracker crust (use 9 x 13 pan). Bake 30 minutes at 350°.

1 16 oz. container of Sour cream
6 tablespoons of Sugar
1 teaspoon Vanilla

Mix these ingredients together by hand and spoon these ingredients on top of cheesecake (after 30 minutes) and bake for 10 minutes longer. Make cheesecake the day before and chill in refrigerator until ready to serve.
This year’s joint Region 3 Retreat and Summer Board of Governors Meeting was a huge success. Our own Verne Aiyela was nominated to represent Region 3 as the NALS Foundation Idol Contestant. The contest will take place at the upcoming NALS 55th Annual Education Conference & National Forum October 26 through October 29, 2006 in Reno, Nevada.

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**NALS Foundation Gala Event**

NALS 55th Annual Education Conference & National Forum
Reno, Nevada

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**Foundation Idol**

Saturday, October 28th
7:30 – 10:30 p.m.

In the summer of 2002, a British hit called Pop Idol landed on our shores and became not only an instant success, but one of the biggest shows in American television history. By the end of this television season, the grueling competition will have led to the crowning of five American Idols. Last year, over a billion votes were received throughout the contest, and millions of viewers tuned in to see who would win, making American Idol the #1 show in America. This year, thousands (okay, maybe not thousands—but many) of NALS members and hopeful singers will audition in eight regions for the right to compete at the national level. Who will become the first Foundation Idol? We don’t know…and we need your help!

A maximum of eight contestants (one from each region) will compete in a vocal performance. Each contestant will sing the song of his/her choice and must provide his/her own music CD. Each Region can determine how the contestant from their region is chosen.

An entry fee of $25 is required for each contestant.

Three judges will provide commentary and comic relief between vocalists. We need your recommendations for judges who will emulate Paula, Simon and Randy.

The audience will vote for their favorite performer by buying votes - $1 per vote (there will be no limit — the audience can vote for any or all performers as many times as they choose). The performer that garners the most votes (money) will be named Foundation Idol. The performers, Regional Directors, chapter members, friends and Foundation Trustees can use any means necessary to promote vote buying.

All judges and contestants will receive a prize for participation, the winner will receive the grand prize.

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**WHO WILL BE THE JUDGES?**

Paulettia Abdullaoblomgata – Characteristics: Sweet, very nice to everyone, gives gentle critiques.

Recommendation: ___________________________  Member Name

Simone Cowellneck – Characteristics: Brutally honest… gives funny NOT mean critiques.

Recommendation: ___________________________  Member Name

Brandy Jacksonian – Characteristics: Able to offer a technical (or technical sounding) critique.

Recommendation: ___________________________  Member Name

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**Deadline: September 1, 2006**

Please make your recommendations and return this form to:
Carol Jorgenson
NALS Resource Center
314 E. 3rd St., Ste. 210 Tulsa, OK 74120
Fax: 918-582-5907
Email: carolj@nals.org
Retreat 3 Committee Receives Recognition from Region 3 Director, Sherri A. Bowden, PLS
Left to Right: Barb Stone.

Sheraton-Nov i Site of the 2006 Region 3 Retreat

Left to Right: Lynne Bussinger, Denise Schneider & Mary Tortomose

"Dancin' in the Street" Luncheon
Nancy Swift (wearing black and white top) of Chicago; Marion Stone (wearing red top) Region 3 Publicity Chairs: Kathleen Klish, PLS (wearing white top) and (wearing black top) Sandy Lavender

Standing Left to Right Lynne Bussinger, Verne Aiyela
Seated Left to Right: Mary Tortomose, Cindy Taylor and Linda Rosten

Left to Right: Kathy Amirante, Marlene Oiler, & NALS President, Cathy Hankins at the NALS Foundation Sweepstakes Drawing
Mark Your Calendars and Plan to Attend the next Region 3 Retreat and Summer Board of Governor's Meeting that will be held in Ashtabula, Ohio at the Comfort Inn.

NALS of Detroit Thanks Region 3 Director Sherri J. Bowden, PLS for a Wonderful Retreat!

August 10-12, 2007
Friday through Saturday
Mark Your Calendars and Plan to Attend the next Region 3 Retreat and Summer Board of Governor’s Meeting that will be held in Ashtabula, Ohio at the Comfort Inn.
NALS of Detroit once again extends a sincere thanks to Sharon M. Woods, Esq. for her services as the Mistress of Ceremonies and the Installing Marshall for the 50th Installation Banquet. The banquet was held at The Fishbone's Rhythm Kitchen Café in St. Clair Shores, Michigan on Friday, May 19, 2006. Due to technical glitches, the photos of this memorable event were not published in the special edition of the Motown Monitor.

**SHARON M. WOODS, ESQ.**
*Barris, Sott, Denn & Driker, P.L.L.C.*
Thank You
From Outgoing 2005-06
Vice President and Local Membership Chair,
Anita G. Blanco

While I was unable to reflect upon my outgoing Vice Presidency term that I held this past fiscal year at this year’s installation banquet, I did have the honor and opportunity to present our outgoing President Vernelle J. Aiyela, PP, PLS with a gift from the chapter members. I presented Verne with a jewelry ensemble that consisted of matching earrings, necklace and ring. It was a pleasure to bestow this parting gift to her.

In addition, I wanted to express my gratitude to Verne our immediate past President for her nominating me as Vice President and for all of her guidance and help during the year. I was so honored and proud to have been Vice President and Director of Marketing for NALS. I will never forget how much I enjoyed the interaction and challenges in recruiting new members to our organization that being Vice President brought during the past year. I believe that we increased our membership and we had some very interesting speakers presenting us with numerous legal topics.

I would also like to express how much I enjoy helping St. Aloysius during the Christmas holiday by purchasing clothes, toiletries, etc., to help the homeless in the Downtown area and hope that I can continue to spearhead efforts to raise contributions this holiday season to outdo our contributions from last year. Thanks to all that helped and joined our wonderful organization and I look forward to working with the new President and all members in the coming year.

Sincerely,
Anita G. Blanco

Left to Right: Ralph Brighton, Ann Brighton and Honorary Member Michelle Fallena

Left to Right: Gayle Lawson, Denise Schneider and NALS of Michigan President, Elisa Hooper
Once Dubbed “The Detroit Chapter “Susan Lucci”
Vice President Linda Rosten presents Verne with the
2006 Legal Professional of the Year Award

Mary Tortomose with her Dad and Stepmom

Mary Tortomose
and Executive Advisor, Lynne M. Bussinger

Left to Right: Jacqueline Williams,
Gayle Lawson, Denise Schneider
and
NAL S of Michigan President Elisa Hooper

Left to Right: Steve McCain, Kent Cox, Linda Cox
and NALS of Detroit Past President, Diane Gelbach
Left to Right: Sylvia Haikio and Marlene Jackson

New Member Carolyn Rico, Esq. Pulls Winning Ticket

Lynne Bussinger wins the Prize

Left to Right: Cindy Taylor, John Taylor Lojen Al-Sheikh and Lynne Bussinger

NALS OF DETROIT 50\textsuperscript{TH} ANNUAL INSTALLATION AND AWARDS BANQUET GROUP PHOTO

Photo Courtesy of John Muir
Detroit Legal News
Refresher And Skills Enhancement Seminar For Legal Secretaries

New Member Angela Kennedy-Wilson has extended an invitation to all NALS of Detroit members to attend this exciting and informative seminar.

NALS of Detroit members are invited to attend the upcoming Skills Enhancement and Refresher Seminar for Legal Secretaries at a reduced rate of $60.00 per person. This exciting seminar takes place on August 4, 2006 in downtown Detroit and is designed to improve the skills of the legal secretary in the areas of attendance, telephone etiquette, court documents, and organizational skills... just to name a few.

Register early - space is limited!

METROPOLITAN ASSOCIATION OF LEGAL SECRETARIES, LLC
www.metropolitanassociationoflegalsecretaries.com
In Partnership With NALS of Detroit

PRESENTS THE NEXT REFRESHER AND SKILLS ENHANCEMENT SEMINAR FOR LEGAL SECRETARIES

FRIDAY, AUGUST 4, 2006
9:30 A.M. - 3:30 P.M.

SmartDetroit - Penobscot Building
645 Griswold Street - Suite 1300
(downtown) Detroit, Michigan

REGISTRATION FORM:
(To Register: Complete form, detach and mail)

Seminar Date:
FRIDAY - AUGUST 4, 2006

Attendee: __________________________________________
Supervisor: _________________________________________
Firm: _______________________________________________
Address: ___________________________________________
City: _______________________________________________
Phone: _____________________________________________
Email: _____________________________________________
Number of Person(s) Attending: _______________________

Name(s):
_________________________________________________
_________________________________________________
_________________________________________________
_________________________________________________

Cost Per Person: $ 75.00
No. Of Attendees X _______________________
Total: $ _______________________

PLEASE MAKE CHECK PAYABLE TO:
Metropolitan Association of Legal Secretaries
645 Griswold - PO Box 37 3062
Detroit, MI 48231-3062
Tax ID: 20-2695913
### MORNING PROGRAM SCHEDULE

9:30 a.m.
Registration and Welcome

10:00 a.m.
What is a Legal Secretary? Introduction to the field of legal secretary; the secretary's role in the workplace; necessary skills and abilities; workplace trends and opportunities; professional organizations.

10:30 a.m.
Confidentiality and Ethics in the Office: knowledge of ethics and the legal secretary's role in handling confidential material.

11:00 a.m.
Organizational Skills and Comprehension: multitasking and prioritizing skills; handing rush jobs; handling work overload; setting priorities and goals; effective stress management techniques; initiative and good decision making.

11:30 a.m.
Transcription Skills and Written Communication: dictation; formatting common business documents; speed and accuracy; common grammatical and spelling errors; punctuation; plurals and possessive nouns; capitalization; citations; editing and proofreading.

12:00 p.m. - 1:00 p.m.
Lunch (on your own)

### AFTERNOON PROGRAM SCHEDULE

1:00 p.m.
Attendance/Punctuality; professional image of a legal secretary; appropriate attire and appearance; altitude; professional telephone communication; communicating with your supervisor and coworkers.

1:30 p.m.
Diary/Calendar System: scheduling meetings; travel; depositions; court reporters; appointments; court dates and deadlines.

2:00 p.m.
Court Filing and Documents: motions; witness list; trial documents; briefs; appellate documents; fees.

2:30 p.m.
File Techniques and Records Management: creating a good filing system; case index system; confidential files; financial files; closing and storing of files; updating records.

3:00 p.m.
Questions and Answers

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**KEYNOTE SPEAKER:**
Angela Kennedy Wilson is a member of the National Association of Legal Secretaries (NALS) and has been a legal secretary in the Detroit Metro area for 30 years. Angela has powerful insights and knowledge of the legal profession and the skills necessary for secretaries new to the field, to become a great legal secretary. She believes that what is lacking in the legal secretarial field is the initial knowledgeable information that a new secretary needs to perform the multiple duties of a legal secretary with confidence and effectiveness, avoiding costly mistakes.
NALS OF DETROIT
MEMBER BIOGRAPHICAL PROFILE

Name ___________________________   _____New Member  _____Renewing  _____Student

Employer ___________________________

Office Address (Street Address, City, State, ZIP) ___________________________

(   )  (   )  (   )
Office Phone No:   Office Facsimile No:   Home Phone No: (optional)

Preferred contact address:   Home   Office

Home Address: (Street Address, City, State, ZIP) ___________________________

_____________________________   ___________________________
E-mail Address  Primary areas of practice

_____________________________  ______________________________
Job Title  Length of Employment  Birth Date (Month/Day ONLY)

How many years have you worked in the legal profession? ___________________________

In what areas of law do you wish to become more knowledgeable? ___________________________

Please list any ideas you have for programs you would like to see presented at monthly meetings: ___________________________

I have read and agree to be bound by the Code of Ethics and Professional Responsibility of NALS . . . the association for legal professionals found on the attached page.

_____________________________   ______________________________
Date:  Signature of Member

When completed, please return to the NALS of Detroit Vice President/Membership Chair:
Linda R. Rosten
Barris, Sott, Denn & Driker, P.L.L.C.
211 W. Fort Street, 15th Floor
Detroit, MI 48226-3281
Email: lrosten@comcast.net
Phone: 313.965.9732 ext 314
Created 6/20/06
NALS MISSION STATEMENT

NALS7 . . . the association for legal professionals is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

$ Continuing legal education and resource materials;
$ Networking opportunities at the local, state, regional, and national levels;
$ Commitment to a Code of Ethics and professional standards;
$ Professional certification programs and designations.

NALS Code of Ethics and Professional Responsibility

Members of the NALS7 are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

Encourage respect for the law and the administration of justice;
Observe rules governing privileged communications and confidential information;
Promote and exemplify high standards of loyalty, cooperation, and courtesy;
Perform all duties of the profession with integrity and competence; and
Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS7 and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.
Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of this association and the legal profession.
Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.
Canon 4. Members of this association shall preserve and protect the confidences and privileged communications of a client.
Canon 5. Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.
Canon 6. Members of this association shall not solicit legal business on behalf of a lawyer.
Canon 7. Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.
Canon 8. Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.
Canon 9. Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.
Canon 10. Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.
All members are encouraged to participate on a committee. Please state, in order of preference (1-3), the three committees on which you might like to serve.

___ AUDIT. Review and audit the Treasurer's books and report findings to the Board and membership.

___ CERTIFICATION. Provide information to members interested in taking the ALS, PLS, and PP examinations and coordinate study groups (schedule/speakers/location).

___ COMMUNITY SERVICE. Coordinate community service projects with the assistance of chapter members.

___ CONTINUING LEGAL EDUCATION. Plan training programs and seminars for members, obtain educational speakers, and suggest reading material of legal educational nature.

___ FINANCE. Select, organize, and promote, with the assistance of the chapter, the raising of funds for budget operations.

___ LAW DAY. Plan and make arrangements for annual Law Day program in May.

___ MEMBERSHIP. Assist Vice President/Membership Chair to create and keep active a continuing program of enrollment.

___ MENTORING. Assist Vice President/Membership Chair to obtain list of volunteer members/mentors and those members/associates who wish to have a mentor.

___ NOMINATIONS. Gather nominations and assist with chapter elections.

___ PROGRAM. Obtain speakers for legal-related programs for monthly chapter meetings.

___ PUBLICATION. Chair shall be Editor; staff shall assist with materials for publication, proofreading, working with Webmaster (See Standing Rules for complete details.).

___ RESTAURANTS/RESERVATIONS. Work with restaurant/meeting place for location, select menus, and coordinate meeting arrangements. Arrange to greet and make welcome members and guests at the door of the meeting place. Assist with auctions or raffles to be held for the event. Coordinate name tags.

OTHER IDEAS OR SUGGESTIONS:
September CLE After Hours
(CLE Credit 1.0)

SPEAKER:
Lori T. Williams Esq.

TOPIC:  MAKING YOUR NETWORK WORK FOR YOU
Lori T. Williams has been an attorney for the past 17 years and formerly owned a law practice specializing in divorce and family law. In 2004, she shifted her focus from the practice of law to the business of law. It was at that time Lori realized that her gifts and passions were rooted in building relationships rather than ending relationships, so she created a new business known as Your Legal Resource. Through her business she connects the right client with the right professional in all areas of law, and also provides referrals to other professionals and businesses who assist her clients. The unique twist is that Lori has built relationships with the people to whom she refers her clients and hand picks the right professional for that client’s needs, based on personality, skill set, and expertise.

WHEN:
6:00 p.m. - Monday – September 11, 2006

WHERE:
BARRIS, SOTT, DENN & DRIKER, PLLC
211 W. Fort Street, 15th Floor
Detroit, Michigan

COST:
$13.00 Members
$18.00 Non-Members

SEND PAYMENT TO:
Make Checks Payable to NALS of Detroit
Brenda J. Turner
BARRIS, SOTT, DENN & DRIKER, PLLC
211 W. Fort Street, 15th Floor
Detroit, MI 48226-3281
Telephone: 313-965-9732 – Ext. 387
email: bturner@bsdd.com

Cost: Members $13 and Non-Members $18
NON-REFUNDABLE UNLESS CANCELLATION IS RECEIVED PRIOR TO DEADLINE DATE.
ENCLOSED IS MY CHECK IN THE AMOUNT OF $_______ PAYABLE TO NALS OF DETROIT

NAME: ___________________________  ADDRESS & TEL No. ___________________________

Advanced Reservations Required
NON-REFUNDABLE unless cancellation is received prior to deadline date.
Checks must be received by NOON, Thursday, September 7, 2006.
Where do you store your family photos? In a box under the bed or in the closet? Or on your computer scattered all over the place? Well, Creative Memories has a solution for you. Just like the Creative Memories Sort Box, you can digitally sort and store your photos, whether you download them from a digital camera or traditional cameras and have your photos printed on disk. The Creative Memories Memory Manager allows you to download, sort and store your photos in sort boxes that you name. According to Creative Memories “Cyberspace has become the new shoebox for memories. Close to 200 billion images worldwide were captured, shared and received in 2004 by digital camera users. Only about 21 billion of those images were printed. Now, Creative Memories joins the virtual world and invites you to come along for the ride with our digital products and services.”

To learn more, visit my website at www.mycmsite.com/sites/kathysmith and follow the links to “Digital” under “Our Products and Services” to learn more, or if you want to see a demo of just what this software can do for you, check it out at http://www.cmmemorymanager.com/demo.htm.

For those of you who have already purchased this software, be sure to keep it updated so that you are working with the most recent upgrades. If you are interested in purchasing this software, please let me know since the price goes up to $39.95 in August!

Your Creative Memories Consultant,
Kathy Smith
Eastpointe, Michigan
Phone (586) 775-3816
Email simplykath@sbcglobal.net
Website: www.mycmwebsite.com/sites/kathysmith

Congratulations on taking the first step...

You Can Do It!

Time, money, space, creativity... these are some of the barriers that keep people from preserving their precious life memories in scrapbook photo albums. Creative Memories is different from the "scrapbook store" approach to scrapbooking. My role, as a Creative Memories Consultant, is to help you past the barriers:

- **Time**: I offer customer-tested organization systems and speed tools.
- **Money**: I sell high-quality, long-lasting products that will help you preserve your memories for generations. I also offer many opportunities for you to earn ...

Kathy Smith | (Home) 586-775-3816 | (Mobile) 586-295-2916 |
http://www.mycmsite.com/kathysmith
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"IDENTITY THEFT—ARE YOU PROTECTED?"

A Seminar Presented by:
Douglas Rosier, Jr., CFE,
Republic Bank

Saturday, October 7, 2006, 9:30 a.m. to 12 noon
State Bar of Michigan Building
306 Townsend Street
Lansing, Michigan 48933-2083

Lunch and Board of Governors’ Meeting to Follow

Continuing Legal Education Credits: 2.5 hours

Registration Fees
$25.00 NALS of Michigan Member (Includes Lunch)
$55.00 Non-member (Includes Lunch)
$10.00 Lunch only

Deadline to register: Monday, October 2, 2006

Refund Policy: FULL REFUND if notification is received prior to October 3, 2006. PARTIAL REFUND of 50% if notification is received less than seven days, but more than 48 hours, prior to seminar. NO REFUND if notification is received less than 48 hours prior to scheduled seminar, or failure to notify.

Contributions or gifts to NALS of Michigan are not deductible as charitable contributions for federal income tax purposes. All expenses of continuing legal education incurred to maintain and improve professional skills are tax deductible, which includes registration fees, travel, meals, and lodging. (Treasury regulations 1.162.5, Coughlin v Commissioner, 103 F2nd 307)

Mail Registration and Check Payable to:
“NALS OF MICHIGAN” to: Barbara A. Stone PP, PLS, 4500 Christiansen Road, Lansing MI 48910-5288

Name: ____________________________________________
Address: __________________________________________
Telephone: __________________________________________
E-mail: ____________________________________________

If NALS of Michigan member, list chapter:
Check registration desired: _____ NALS Member _____ Member 1st Timer _____ Non-member

The NALS of Michigan 2006 Fall Board Meeting is being held in conjunction with this seminar.

Please check what you are planning to attend (non-members are welcome)

____ 9:30 - noon: Seminar
____ 12:15 - 1:15 p.m.: Lunch
____ 1:30 p.m. – Board Meeting
Please indicate below any special ticketed events you will be attending:

Special Ticketed Events

- Recognition Luncheon: $25
- NALS Foundation Gala Event: $40
- Guest will be attending the Foundation Gala: $40
- Guest will be attending the Recognition Lunch: $35

Method of Payment
(payment is due with registration)

Total Amount Due: ________________

Please check one:
- Enclosed is check # ________________
  (please write registrant’s name on check)

Charge the following:
- Visa
- MasterCard
- Discover

Card number: ________________
Expiry date: ________________

Signature (credit card registrants only):

Print cardholder’s name:

Please return completed form to:
NALS Resource Center
314 East Third Street, Suite 210
Tulsa, OK 74120

Please notify the NALS Resource Center (918-582-5188 or info@nals.org) of any dietary or physical restrictions you may have so that special arrangements may be made.

Payment must accompany registration form. Please do not mail the original form if faxing or registering online with credit card payment. A $20 handling charge will be assessed for returned checks. NALS reserves the right to change speakers or modify program content. Refunds (minus $50 processing fee) will be given for Regular and Late registrations through September 1, 2006. No refunds will be given after September 1, 2006.
NALS 55th Annual Education Conference & National Forum
Reno, Nevada
October 26-29, 2006

Annual Meeting Program Advertising Contract

advertiser

mailing address

city

state zip

phone fax

e-mail

submitted by

title

signature date

Space Order Ad Cost

O Back Cover [8.5" x 11" (.25" bleed)] $800
O Inside Cover [8.5" x 11" (.25" bleed)] $600
O Full Page [8.5" x 11" (.25" bleed)] $350
O Half Page [7.5" x 4.5"] $200
O Quarter Page [3.5" x 4.5"] $125
O Eighth Page [3.5" x 2"] $75
O Patron Listing [text listing] $40

• All rates based on digital art to be printed black and white.
• Art needs to be designed at 300 dpi or greater for best results.
• Files need to be submitted in PDF or TIFF format.
• Cover Positions will be sold on a first come first serve basis.
• NALS reserves the right to reset copy and standardize borders to assure superior quality reproductions.

Please return contract to:
NALS Resource Center
Program Advertising
314 East Third Street, Suite 210
Tulsa, OK 74120
or fax to 918.582.5907

Send digital art to:
Jay Moore
moore@nals.org

SPECIAL SERVICES
Do you need someone to set up your ad for you?
For a small additional charge NALS will handle the layout and design of your ad. If you are interested contact Jay Moore at the NALS Resource Center or by email at moore@nals.org.

DEADLINE: AUGUST 1, 2006
Does your state or chapter have products they would like to promote throughout NALS? This is your opportunity to promote and sell your products at the NALS Education Conference and National Forum in Reno, Nevada. Register Now to show and sell your items at the NALS Swap Meet in Reno, Nevada, during the 55th Annual NALS Education Conference and National Forum.

YOU MUST MEET THE FOLLOWING CRITERIA TO SHOWCASE YOUR PRODUCTS!

- You must have a fully registered representative in attendance at the Reno Conference to man the display and sell the products during the Swap Meet.

- You must have at least one product to showcase. You need to have the item available to sell or order. It is sometimes easier to sell a product that can be purchased and taken home with the attendee, however there are some products that are easier to order and ship later.

- Your representative must be available to man your table on Thursday, October 26, from 4:30 p.m. to 7:00 p.m. You will be responsible for your own sales and funds will go directly to you for handling.

- Also this year we will have tables available for you to display and sell your items throughout the conference. These tables will be available beginning on Friday and will be located in the pre-function area outside of the exhibit hall. These tables will not be secure so we do not recommend leaving your items unattended. Also your items are your responsibility so make sure that you have someone in control of them at all times.

- YOU MUST SUBMIT THIS ONLINE FORM BY SEPTEMBER 1, 2006 TO BE INCLUDED IN THE SWAP MEET.
Virginia City
As you ascend into the foothills of the exciting history of Virginia City, and how this boomtown came to life, will be revealed. Built on the riches of gold and silver mining, Virginia City was not only known as “the richest place on Earth”, but was also the biggest city between San Francisco and St. Louis in the 1860’s. Abounding with 30,000 people and 110 saloons, it was an affluent and rowdy population. Today, Virginia City stands as a link to the past - a town vibrant with the activities of visitors and the residents alike, and filled with memories and ghosts of days gone-by.

Once you arrive, your personal guide will escort you through the town, relating legends of “rags to riches” and “riches to rags”.

Cost: $30.00
Requirements: comfortable walking shoes & cameras
Offered: Wednesday October 25th 10 am to 3 pm
20 people minimum – no maximum

Donner & Truckee Tour
Just a short distance away from the Reno Hilton is the world famous Donner Pass, where you will learn about the time when the Donner Party, a group of American immigrants, traveled to California in 1846-47.

Cost: $30.00
Duration: 5 Hours
Requirements: Comfortable Shoes
Offered: Sunday October 29th 12:30 pm to 5:30 pm
20 people minimum – no maximum

Reno City Tour
Welcome to Reno, “The Biggest Little City in the World”. Reno is the center of a growing metropolitan area, which lies in the foothills in the northeastern area of the Sierra Nevada mountains. Attracting over five million visitors annually, the area has something for everyone. The Reno/Tahoe region offers unlimited recreational activities and has been rated “Number One for Outdoor Fun” by Rand-McNally. One of the more distinguishing features is that a river runs through the city. Carrying the crystal waters of Lake Tahoe, the Truckee River is popular among anglers, rafters, joggers and wildlife. The Raymond I. Smith Truckee River Walk follows several miles of the shoreline through the downtown area and offers a beautiful and peaceful respite for walkers and bicyclists.

Cost: $44.00
Duration: 3.5 hours
Requirements: Comfortable Shoes
Offered: Tuesday, October 24th 1 pm to 4:30 pm Wednesday October 25th 1 pm to 4:30 pm
20 people minimum – no maximum

Shop till you drop
Experience the West Coasts newest and most exciting shopping Mall. Just opened in the spring of 2006 the Sierra Summit offers some of the countries top retailers. Set amongst the Virginia Foothills and just minutes from the Reno Hilton this tour will give you a brief overview of the area’s scenic beauty along with some local history. And of course you will have plenty of time to shop, explore and enjoy some wonderful eateries.

Cost: $29.00
Duration: 3.5 hours
Requirements: Comfortable Shoes and a light jacket
Offered: Monday October 30th 10 am to 1:30 pm
20 people minimum – no maximum

A Nevada Style Evening
Nevada is part of the “Old West” and this excursion is sure to give you a feel for what this area is famous for. Just a short drive from your Hotel you will take a step back in time and experience a western style steak fry. Along the way you will hear stories of the mining days and take in some spectacular scenery. Once you arrive at “Washoe Flats” you will have a private area for a Nevada style barbeque complete with western band, and local entertainment. Your tour includes private guide, deluxe motor coach transportation, three course steak or chicken dinner and entertainment.

Cost: $65.00
Duration 3 hours
Requirements: Comfortable shoes and a light jacket
Offered: Wednesday October 25th 6 pm to 9 pm; Sunday October 29th 6 pm to 9 pm
20 people minimum – no maximum

TRAVEL ARRANGEMENTS
CONTACT JOURNEY HOUSE TRAVEL!
Book your flights to Reno! Discounted rates may be available when booking through Journey House Travel.
Contact Nancy Kindle at 1-800-251-6559 or e-mail her at nancy@journeyhouse.com
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*Only credit card payments may be faxed and a 4% fee will apply.*

Grand Total $
Change in Status Form
YOU MUST FILL IN ALL COLUMNS

Reason For Change:  
☐ Preferred Address  
☐ Address Correction  
☐ Name Change  
☐ Transfer Member  
☐ Deceased

Your NALS Membership #: ___________

OLD INFORMATION:  
☐ Business  ☐ Home

NEW INFORMATION:  
☐ Business  ☐ Home

Name: ________________________________  
Name: ________________________________

Address: ______________________________  
Address: ______________________________

City/State/Zip: _________________________  
City/State/Zip: _________________________

Chapter Association: ___________________  
Chapter Association: ___________________

State Association: ______________________  
State Association: ______________________

☐ Primary Chapter  
☐ Member-at-Large  
☐ Associate Member

E-Mail Address: ________________________  
E-Mail Address: ________________________

CURRENT PHONE NUMBERS:

Home: (______)_________________________

Business: (______)_______________________

Fax: (______)___________________________

INSTRUCTIONS FOR TRANSFER:

Fill in the above form completely and return it to:

Linda L. Rosten  
2006-07 Vice President and Membership Chair  
41242 Williamsburg Blvd.  
Detroit, MI 48226-3281  
voice: 313-965-9725  
fax: 313-963-2493  
email: lrosten@comcast.net

I will forward it to the appropriate officers and to NALS.